



**STATE BANK OF INDIA
PREMISES & ESTATE DEPARTMENT
LOCAL HEAD OFFICE, KOLKATA
SAMRIDDHI BHAVAN, BLOCK B, 9TH FLOOR,
1, STRAND ROAD, KOLKATA – 700 001.**

NOTICE INVITING TENDERS

FOR

INTERIOR FURNISHING & ALLIED CIVIL WORKS

PERTAINING TO

**PROPOSED CREATION OF e-LOBBY AT GROUND FLOOR OF ALTERNATE
PREMISES OF HOWRAH BRANCH AT G.T. ROAD (S), HOWRAH**

Tender ID: KOL-AS-2024-04-HOW-01

Date: 29.04.2024

INTERIOR FURNISHING & ALLIED CIVIL WORKS

The Bank’s Empanelled Contractors under the following category **only are eligible to apply –
INTERIOR FURNISHING & ALLIED CIVIL WORKS – Category IE
(SBI/LHO/KOLKATA/2022)**

Last Date & Time for submission of e-Tender: 07.05.2024 till 11:00 AM

Opening of e-Tender: 11:30 AM on 07.05.2024

Tender Submitted By:

Name of Contractor:

Address:

GSTIN: **Date:**

Note:

1. The bidders should possess valid Digital Signature Certificate (DSC) to participate in the e-Tendering.
2. The successful bidder shall have to ensure, without any extra cost, meticulous compliance of protocols laid down by the Govt. with regard to COVID-19 during execution at site.

STATE BANK OF INDIA
PREMISES & ESTATE DEPARTMENT
LOCAL HEAD OFFICE, KOLKATA
SAMRIDDHI BHAVAN, BLOCK B, 9TH FLOOR,
1, STRAND ROAD, KOLKATA – 700 001, WEST BENGAL.

e-TENDER NOTICE

State Bank of India invites electronically sealed **Item-rate e-Tenders** under two-bids system (online Technical and Price Bids) from the Bank's empanelled contractors for *Interior Furnishing & allied Civil Works* under **Category IE** (work value up to ₹5 Lakh) through online e-Tendering System Portal <https://www.tenderwizard.com/SBIETENDER>. The details are:

1	Name of the Work	:	Interior Furnishing & allied Civil Works pertaining to proposed creation of e-Lobby at Ground Floor of alternate premises of State Bank of India, Howrah Branch, located at G.T. Road (S), Howrah (W.B.)
2	Estimated Cost	:	₹4,47,407/- (Rupees Four Lakh Forty Seven Thousand Four Hundred and Seven only) This amount is exclusive of applicable Goods & Services Tax (GST), which shall be paid extra as applicable from time-to-time on the certified final bill.
3	Time Allowed for Completion	:	15 days (including Sundays and Holidays) from the Date of Issue of the Work Order or the Site Handover Date, whichever is later.
4	Validity of Tenders	:	90 days from the date of opening of tenders
5	Initial Security Deposit (ISD)	:	2% of Accepted Contract Price (Work Order Value), rounded up to nearest thousand rupees
6	Total Security Deposit (TSD) in the form of Retention Money (RM)	:	5% of the Final Certified Bill Value including Initial Security Deposit (ISD) amount
7	Liquidated Damages (LD)	:	0.5% the Accepted Contract Price per week of delay, subject to the maximum of 5% of the Accepted Contract Price (Work Order Value)
8	Defects Liability Period (DLP)	:	12 Months from the date of Virtual Completion
9	Availability of Tender Documents	:	<ul style="list-style-type: none"> ● Bank's website www.sbi.co.in, and / or, ● e-Tendering System Portal https://www.tenderwizard.com/SBIETENDER.

10	Tender Documents Downloading	:	(a) Start Date: From 10:00 AM on 30.04.2024 (b) End Date: Up to 10:00 AM on 07.05.2024
11	Last Date and Time of Submission of Technical & Price Bids	:	Up to 11:00 AM on 07.05.2024
12	Date and Time of Opening of the Tender (<i>both online Technical & Price Bids</i>)	:	07.05.2024 at 11:30 AM In case the tender opening date is declared as holiday / lock-down, the tender will be opened in the next working day at the same time.
13	For e-Tender related queries	:	<u>Service provider:</u> M/s. Antares Systems Limited Registered Office: #24, Sudha Complex, 3 rd Stage, 4 th Block, Bangalore – 560079, Karnataka. Ph.: 080-49352000 / 40482000 Fax: 080-49352034 Help Desk: 9073677150 / 9073677151 / 9073677152 / 033 4604 6611 <u>Contact Persons:</u> (On working days 9 AM to 6 PM) 1. Mr. Kushal Bose Mobile No.: +91 96747 58719 e-Mail: kushal.b@antaressystems.com 2. Mr. Biswajit Chakraborty Mobile No.: +91 96747 58723 e-Mail: biswajit.c@antaressystems.com
14	Documents required to be scanned and uploaded, <i>duly signed digitally by the bidder</i> , as Technical Bid in the e-Tendering System Portal	:	1. NIT excluding Page No. 10 (<i>duly filled up and signed by the authorized signatory with seal of the firm</i>) 2. Process Compliance Statement (<i>to be submitted on letter-head, duly signed by the authorized signatory with seal of the firm – Annexure I : Page No. 10 of NIT</i>) 3. Special Term Deposit Receipt (STDR) submitted to the Bank for empanelment (<i>duly signed digitally by the bidder</i>)
15	Value of Interim Certificate	:	No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances.

For any details, please contact the following official (s) –

1. The Regional Manager

State Bank of India
RBO Howrah, Region – I,
Ganges Garden Complex,
Block A1, 2nd Floor,
106, K. C. Singha Road, Shibpur,
Howrah – 711 102.

Contact No.: +91 96747 11681

e-Mail ID: agmr1.zohow@sbi.co.in

2. The Assistant General Manager (Premises & Estate)

State Bank of India
Premises & Estate Department,
Local Head Office, Kolkata,
Samriddhi Bhavan, Block B, 9th Floor,
1, Strand Road, Kolkata – 700 001.

Contact No.: +91 96747 10034

e-Mail ID: agmpre.lhokol@sbi.co.in

Note:

1. Corrigenda, if any, is to be followed as published in the e-Tendering System Portal www.tenderwizard.com/SBIETENDER only.
2. The successful contractor, who would come up as the L-1 bidder, shall have to submit all the documents as marked at [Sl. No. 14](#) in the above table along with the hard copies of the literatures of General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Technical Specification and the Online Price Bid, duly signed by the authorized signatory with seal of the firm, while receiving the formal work order from the Bank.

Sd/-

Assistant General Manager (Premises & Estate)
SBI, P&E Deptt., LHO Kolkata.

IMPORTANT NOTES	
(a)	All contractors who are empanelled with SBI Kolkata Circle in the specific category are only eligible for the above-mentioned work.
(b)	Any abnormal increase from the quoted price / cost will not be accepted.
(c)	The Bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
(d)	<p>Electronically Sealed Digitally Signed Tenders are invited from the Bank's Empanelled Contractors in Category IE (<i>work value up to ₹5 Lakh for Interior Furnishing & allied Civil Works</i>) in two parts including Technical Bid and Price Bid, to be submitted online only through the portal www.tenderwizard.com/SBIETENDER.</p> <p>(a) Technical Bid: Technical Bid, comprising of the requisite documents / instruments as in Clause 14 above, are to be scanned and uploaded online, duly signed digitally by the bidder. <u>No documents / instruments are to be submitted in hard copy, unless advised.</u></p> <p>(b) Price Bid: Price Bid shall contain the electronic format of Price Bid. No condition / stipulation in this part other than unconditional general rebate shall be accepted. Price Bid of only those bidders will be opened, who would qualify in the Technical Bid. <u>No documents / bids are to be submitted in hard copy, unless advised.</u></p> <p>** No bid shall be accepted offline.</p> <p>The contractors can view the Tender Opening Details through their respective log-in IDs on the above-mentioned e-Tendering Portal (Website).</p>
(e)	The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.
(f)	In case the date of opening of tenders is declared as a holiday / lock-down, the tenders will be opened on the next working day at the same time. Again, corrigenda , if any, are to be followed from www.tenderwizard.com/SBIETENDER .
(g)	No conditions other than those mentioned in the tender will be considered, and, if given, they will have to be withdrawn before opening of the Price Bid.
(h)	Technical Bid without any or all the stipulated documents / instruments shall be summarily rejected, and Price Bid of such bidders shall not be opened in any case.
(i)	The Bank has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.

(j)	The intending bidders are to quote their offers only in terms of specific Item-rates (only up to two decimal places) for each item. Otherwise, the tender may be rejected.
(k)	Rates furnished in the Online Price Bid are inclusive of all costs, carriage, allowances, taxes & levies, etc., but excludes GST. However, GST will be paid extra by the Bank on production of GST Registration document and on claim as per prevailing rate.
(l)	Contractors shall provide all labour and materials, tool and tackles including necessary scaffolding for proper execution of the work including curing, etc.
(m)	5% of the value of the final executed work (including ISD) will be retained as Total Security Deposit (TSD) in the form of RM, which will be refunded on satisfactory completion of free maintenance period, i.e., DLP of 12 (twelve) months from the date of completion of work. No interest shall be payable to this effect.
(n)	The quantities and / or specification mentioned in the schedule of works have been worked out based on the requirements and condition of the premises at the time of preparation of drawing / estimates and / or approval thereof. The same are neither exclusive nor exhaustive and may differ during execution of works as per specific direction of the competent authority.
(o)	Rates offered against the items shall be inclusive of providing necessary arrangements for satisfactory protection of furniture / flooring / electrical fittings / Bank's any other property during execution of the work.
(p)	Rates offered against the items shall be inclusive of cost for disposing debris and any other unserviceable materials as per direction and in conformity with the local or any other authority (s) rules.
(q)	Rates offered against the items shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work.
(r)	In case of any poor quality of work or substandard materials used for the purpose, the same shall be replaced as per instructions without any extra cost.

Sd/-

Assistant General Manager (Premises & Estate)
SBI, P&E Deptt., LHO Kolkata.

Terms & Conditions of e-Tendering

State Bank of India shall finalize the Tender through e-Tendering mode, for which M/s. Antares Systems Limited, Bangalore – 560 079, have been engaged. Please go through the guidelines given below and submit your acceptance to the same along with your bids:

1. e-Tendering shall be conducted by SBI through M/s. Antares Systems Limited on pre-specified date. While the participating contractors (bidders) shall be quoting from their own offices / place of their choice, internet connectivity and other paraphernalia requirements shall have to be ensured by the bidders themselves. In the event of failure of internet connectivity due to any reason whatsoever, it is the bidders' responsibility only.
2. In order to ward-off such contingent situation, the bidders are requested to make all the necessary arrangements / alternatives such as back-up power supply whatever required, so that they are able to circumvent such situation and still be able to participate in the e-Tendering successfully. Failure of power at the premises of the bidders during the e-Tendering cannot be the cause for not participating in the e-Tendering. On account of this, the time for the e-Tendering cannot be extended and SBI is not responsible for such eventualities.
3. M/s. Antares Systems Limited shall arrange to provide adequate training to the bidders and their nominated person (s) without any cost to them. They shall also explain the former all the rules related to the e-Tendering. The bidders are required to give their compliance on it before start of the bidding / tendering process.
4. **BIDDING CURRENCY AND UNIT OF MEASUREMENT:** Bidding will be conducted in Item-rate Tendering Process, the final amount will be in Indian Currency (INR : ₹) and Unit of Measurement, mostly in SI System, will be displayed item-wise in online price bid.
5. **BID PRICE:** The bidder has to quote the offer only in terms of specific item-rates (only up to two decimal places) for each item.
6. **VALIDITY OF BIDS:** The quoted bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.

Procedure of e-Tendering

Online Tendering:

- (a) The soft copy of the Notice Inviting Tenders (NIT), *or*, Technical Bid and Price Bid shall be made available in the Bank's website during the period of tendering as specified in NIT.
- (b) Online e-Tendering is open to the empanelled bidders belonging to the respective category.
- (c) The Price Bid shall be made available online by the Service Provider wherein **the bidders will be required to fill-in their offers only in terms of specific item-rates (only up to two decimal places) for each item.**
- (d) The bidders are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

It is mandatory for all the bidders participating in the bidding to quote their offers only in terms of specific item-rates (only up to two decimal places) for each item. In case, any bidder fails to quote its item-rate against any item of the schedule of works (excepting fixed lump-sum items), not even zero (₹0.00), such tender shall be treated as **"Incomplete Tender"** and shall be liable for rejection.

1. **LOG-IN NAME & PASSWORD:** Each bidder is assigned a Unique Username & Password by M/s. Antares Systems Limited. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder itself.
2. **BIDS PLACED BY BIDDER:** Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the successful bidder in the tendering shall be bound to execute the work at the quoted rates, if specification remains unchanged. In case the successful bidder backs out or fail to complete the work as per the offer, the Bank shall be at liberty to take action as deemed necessary including de-paneling of such contractors.
3. At the end of e-Tendering, the Bank will decide upon the successful bidder. The decision of the Bank on Award of Contract shall be final and binding on all the bidders.
4. The Bank shall be at liberty to cancel the e-Tendering process / tender at any time, before ordering, without assigning any reason whatsoever.
5. The Bank shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
6. **OTHER TERMS & CONDITIONS:**
 - The bidders shall not involve themselves or any of their representatives in Price Manipulation of any kind, directly or indirectly, by communicating with other suppliers / bidders.
 - The bidder shall not divulge either its bid or any other exclusive details of the Bank to any other party.

- The decision of the Bank on Award of Contract shall be final and binding on all the bidders.
- The Bank reserves the rights to extend, re-schedule or cancel any e-Tendering within its sole discretion.
- The Bank or its authorized service provider shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
- The Bank or its authorized service provider is not responsible for any damages caused to the bidders including damages that result from their works, but are not limited to negligence.
- The Bank or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information, etc.

N.B.: All the bidders are required to submit the Process Compliance Statement (Annexure – I), duly signed, to the Service Provider.

All the bidders are requested to ensure that they have a valid Digital Signature Certificate (DSC) well in advance to participate in the online event.

PREAMBLE TO BILL OF QUANTITIES & RATES

Bidders are advised to quote their offers only in terms of specific item-rates (only up to two decimal places) for each item after due consideration of the following pertinent points:

1. Actual site conditions including working time that would be available to them as per standing rules
2. Material access regulations of the building including permission of use of lifts and stairways, etc.
3. Temporary storage provision of disposable materials arising out of the work
4. Security measures and permissions required to be observed and obtained in consultation with the representatives of the landlords and act strictly according to the same
5. Traffic Regulations of the Local Police Authority in order to organize trouble-free access of materials
6. Execution of works in close and effective co-ordination with other executing agencies who shall be working simultaneously
7. Any other governing issue (s) likely to have impact on the productions rate and cost of work
8. **TAXES AND DUTIES:** The tenderer must take a note of the fact that all the rates are inclusive of all duties, royalties, cess, excise, sales tax, work contract tax or any other taxes such as Income Tax deducted to contractor or local charges, as applicable etc. No extra claim on this account will in any case be entertained. However, Goods & Services Tax (GST) as per relevant GST act will be paid on production of GSTIN Registration Certificate and on claim.
9. **GOVERNMENT AND LOCAL RULES:** The Contractor shall conform to the provisions of all local Bylaws and Act relating to the work and to the Regulations, etc., of the Government and Local Authorities (at the State / UT as the case may be) and of any entity, private individual / commercial, with whose system the premises is proposed to be connected. The Contractor shall give all notices required by the said Act, Rules, Regulations and By-laws etc. and pay all fees payable to such authority / authorities for execution of the work involved. The cost, if any shall be deemed to have been included in his quoted rates, taking into account all liabilities for licenses, fees for footpath encroachment and restorations, statutory clearance, etc., and shall defend all actions arising from such claims or liabilities.
10. **COVID PROTOCOL:** The successful bidder shall have to ensure, without any extra cost, meticulous compliance of protocols laid down by the Govt. with regard to COVID-19 during execution at site.

PROCESS COMPLIANCE STATEMENT (Annexure I)

(The bidders are required to print this on their company's letter head and sign, stamp and submit under Technical Bid)

To,

M/s. Antares Systems Limited,

Registered Office: #24, Sudha Complex,

3rd Stage, 4th Block, Bangalore – 560079, Karnataka.

e-Mail: kushal.b@antaressystems.com, biswajit.c@antaressystems.com.

**AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS
FOR THE ONLINE e-TENDERING FOR THE WORK**

Tender ID: KOL-AS-2024-04-HOW-01

Dear Sir,

This has reference to the Terms & Conditions for the e-Tendering mentioned in the Tender Document.

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business Rules governing the e-Tendering as mentioned in NIT / RFP / GCC of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the e-Tendering Tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and M/s. Antares Systems Limited shall not be liable and responsible in any manner whatsoever for my / our failure to access and bid on the e-Tendering Platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC or any other unforeseen circumstances, etc., before or during the e-Tendering event.
- 5) We confirm that we have a valid Digital Signature Certificate (DSC) issued by a valid Certifying Authority.
- 6) We hereby confirm that we will honour the bids placed by us during the e-Tendering process.

With regards,

Date:

Signature with company seal Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

e-Mail ID:

Phone No.: